

Partnership Glossary

	Layered	Blended	Layered Enhanced	Co-located / Commingled
Definition	Utilizing multiple funding sources when <i>each funding source pays a portion of the day</i> and the	Utilizing multiple funding sources <i>without distinct periods of the day paid by each funding source</i> ; used to create more hours of service per day or more days of service per year.	Utilizing multiple funding sources where <i>one funding source provides a “basic” program</i> and Head Start provides enhanced (comprehensive and supplemental, additional teacher hours) services	Children enrolled in HS and another funding source in the same classroom receiving Head Start services. The children enrolled in the other funding may or may not be Head Start eligible. (This is identified as “Commingled” in the CDE Green Book.) A formula is computed to figure the additional HS eligible children to be identified in the other funding source.
Standards	Standards followed match the funding source.	Higher regulation of each funding system met at all at times.		
Example	CCTR + EHS OR CSPP + HS Federal pays for the morning following the HS performance standards; GCC/CSPP paying for the remainder of the day following the Funding Terms and Conditions. HS in am and CSPP in pm = at minimum 7 hours per day	HS part day and CSPP blended to make an extended day, a longer week and/or lengthen the program year to include comprehensive services. CSPP pays for teachers and HS pays all other = more than 7 hours per day	CSPP funds a half day program and HS pays for the enhanced services	A classroom has children enrolled in either Head Start or State Preschool served in the same classroom by the same staff. Based on the allocation formula, a portion of the State Preschool enrolled children must be HS eligible
Cost Allocation Plan required	Yes. Must identify how shared costs are split. ¹	Yes. Must identify how shared costs are split. ¹	Yes ²	Yes. One budget encompassing all the funding in the co-located program. ³
Source: HSPPS 1302.20(a)(2) & 1302.20(d)	Yes	Yes	Yes, and HS IM 15-03	Yes, and HS IM 15-03; 07-08 CDE Green Book pg. 16
Fees Allowed	For state portion of the day.	If required by non-HS funding. See IM 01-06. (No fees for HS or half day CSPP.)	If required by non-HS funding. See IM 01-06	
Non-Federal Share	State portion not allowed to be claimed as NFS.	State portion allowable as NFS.	Allowed if required by non-HS funding. See IM 01-06	

¹ Two budgets identifying costs separately (state from HS). Shared costs allocated – allocation basis must be clearly explained. HS must be payer of last resort.

² Start with the cost of the basic state program paid with state funding, identify the enhanced services and charge those to HS.

³ Requires a “Co-located Formula” to identify additional HS eligible children, and a federally approved cost allocation plan.

HS = Head Start

EHS = Early Head Start

CSPP = CA State Preschool

CCTR = General Child Care

RHS = Regional Head Start

HSPPS = Head Start Program Performance Standards